

CODDINGTON VILLAGE HALL

Main Street, Coddington, NG24 2PN

Registered Charity No. 1188363

BOOKING FORM FOR SINGLE USE HIRE

Please note that bookings can only be accepted from persons age 18 years and over

Name.....

Address.....

.....

Contact No

Date of Hire..... Start Finish

Purpose of Hire

Heating Required Yes / No

Do you require table & chairs Yes / No How many?.

The charge for this booking will be (£10 per hour) £

Electronic bank transfer payments to the following account.

Co-operative Bank

Account Name: Coddington VH

Sort code 08-92-99

Account No 67229824

Please note a **Refundable Deposit of £50.00** plus the hire charge is required in advance when booking.

Cheques payable to: Coddington Village Hall

If you intend to bring your own electrical equipment it must be P.A.T. compliant

I agree to comply with the conditions of hire provided.

Signed.....

Dated.....

Please email the completed form to: maggiegeorge@gmail.com

or post to:-

Mrs. M. George, Bookings Secretary
Coddington Village Hall CIO, Main Street, Coddington, Notts. NG24 2PN

Coddington Village Hall CIO will use your contact details for the purpose of this booking only and will not share them with anyone outside the charity. Your booking details will be retained for audit purposes in line with Charity Commission Guidelines